



## Melksham Neighbourhood Plan

### Steering Group Meeting

Melksham Without Parish Council meeting venue

1 Swift Way, off Westinghouse Way,  
Bowerhill Industrial Estate, Melksham,  
SN12 6GX

**Date:** Wednesday, 15 May 2019

**Start:** 6.00pm

1. Welcome and Apologies
2. Declarations of Interests
3. Terms of Reference:
  - 3.1 To appoint Chair and Vice Chair
- 4 Public Participation
- 5 Minutes of the Last Meeting
  - a) Agree Minutes of Meeting held on 1 May 2019
  - b) Matters Arising
- 6 Finance Report
  - a) Grant Funding update.
7. Draft Policy Document
  - a) To consider next steps following the outcome of the respective council meetings on 13 May regarding moving forward with the Joint Neighbourhood Plan.
  - b) Update on feedback from those consultants contacted regarding bringing the Plan up to Regulation 14 stage.
  - c) To consider what work is required to get the plan to Regulation 14 and beyond.
8. Update on Site Selection.
9. Date of Next Meeting of Steering Group: Weds 29 May at 1 Swift Way off Westinghouse Way.